

# Report

## IWRM STRAND 11 (Site visits)

### Purpose

This report seeks to inform DWARF of the present status of all funded organizations. We at Kgolo Consulting C.C are tasked to join the Sangoco team, to make observations and record proceedings at all project site visits in order to produce report.

### Projects Overview

Observations at these meetings indicate that generally all projects are up and running, projects member are motivated to carry out their tasks. However the organizational skill necessary to complete certain tasks poses difficulties and might expose projects to risks.

Most projects are still grappling with tasks to submit documentation correctly and on time. In some cases key project members do not undertake their functions to lead. Certain projects face Internal conflicts that may compromise project activities.

Generally projects display genuine desire to succeed, the ability to tackle challenges and to engage skills learned in order to manage activities efficiently.

### Projects Status

All projects except for one have begun work. The teams are mindful of their project dates as well as project responsibilities. In most cases production has started and team's motivation is high.

## Areas of concern

The Following areas deserve special attention

- Document Compliance
- Commitment to project
- Conducting meetings
- Submitting Reports
- Land Ownership

### 1. Document Compliance

1.1.Submissions such as time sheets, log sheets requisitions and claims are often in correctly filled.

1.2.Sometimes submissions are late

### 2. Commitment to project

2.1.A Chairperson at Letswana Project in Moruleng village has since disappeared with project documentation and does not avail himself for meetings. These occurrences do not compliment project activities, they affects morale and compromise business.

2.2.A Founder member of Tlhabologang Food Plot in Madibogo village does not participate in day to day activities but intents to benefit in the event of any claim received. According to project members the member is claiming project ownership and intent to distabalise. The project members present at the meeting promised to engage the particular member to find solution.

### 3. Meetings

3.1.Project agreed to hold project meetings once a month at least to discuss events relevant to work plan to determine success or failure

3.2.That proper procedures will be followed

3.2.1. Invitations will be send out

- 3.2.2. Agenda will be drawn
  - 3.2.3. A record of what transpire will be kept
4. Reports
  - 4.1. Reports will be compiled
  - 4.2. Reports will be submitted to indicate project status for stakeholder consideration.
5. Land Ownership
  - 5.1. The meetings place special attention to issue of land ownership
    - 5.1.1. Municipality in Madibeng intends to complement a sponsored project by locating it plot of land the Municipality owns.
    - 5.1.2. A land owner in Lerome village agreed to allocated land to Retla Dira project
    - 5.1.3. A land owner in Winterveld will be approached to do the same for Mazibandlela Project.

#### Other Observations

- Need for marketing for vegetable gardens
- Need for branding of Community health Clubs
- Other Municipal Buy-in

#### Site Visit Activities

At site visit project members were made aware of discrepancies on the travel logs, time sheets, claims, task demonstrate on how to deal with paper work were made in order to assess understanding and test competence. Form by form presentation was made and demonstration forms were filled.

Activities place special emphasis to relating Work plans to time sheets, log sheets and claims. Project members were guided through the processes.

Organisational skills to conduct meetings were also re-emphasised. New forms were also handed over.

## Direct Beneficiaries

1. Markets
2. Orphans
3. Child Headed families
4. Patients of chronic illnesses

## Recommendations

1. Next visit site should be schedule to coincide with submission dates, so submissions are check and collected.
2. Community health clubs be branded to display commonality/uniformity e.g. T-shirts, caps with logos.
3. Forms used for travel logging, claim forms may be adapted to Microsoft excel to develop correct calculation.
4. Project leaders intensify mentoring of their intended project mentees for smooth succession.
5. Development of distribution marketing agent for bulk sales of common product.
6. Creation of contract grower.
7. Incorporate local member into project.
8. Conflict resolution workshop should arrange urgently
9. Proper soil analysis test be done.
10. Procurement process is followed.
11. Project meeting be held to test success.
12. Engage external labour/expertise were ever possible.
13. Create new partnerships and stakeholders
14. Fast track outstanding training (CHC)