

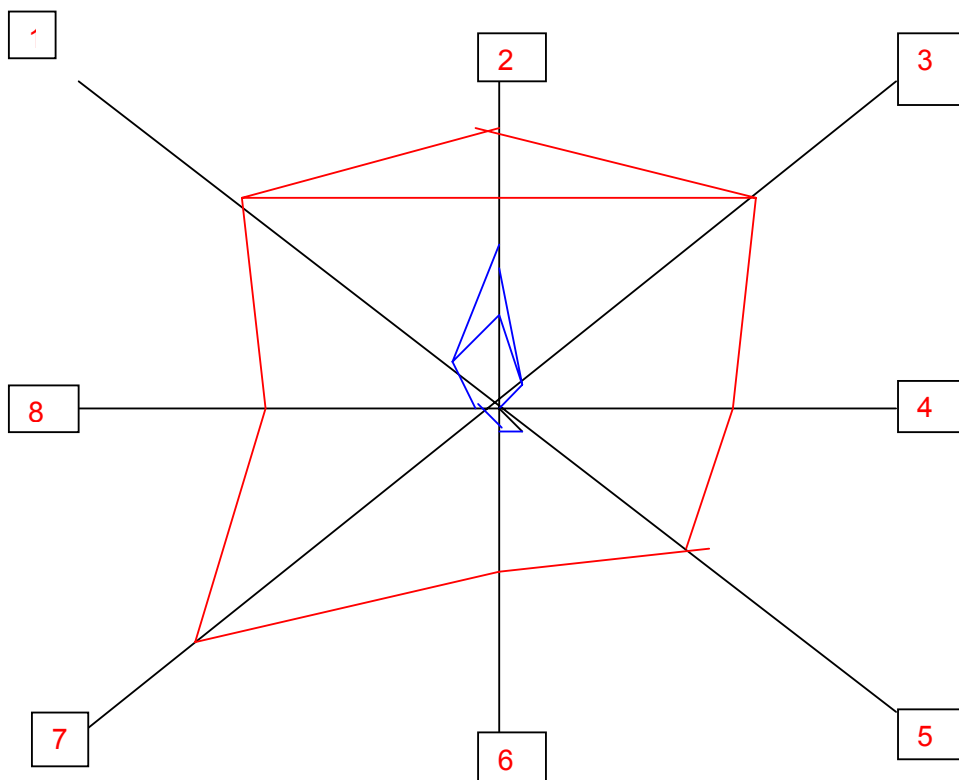
# **DPCM COURSE**

## **INTRODUCTION**

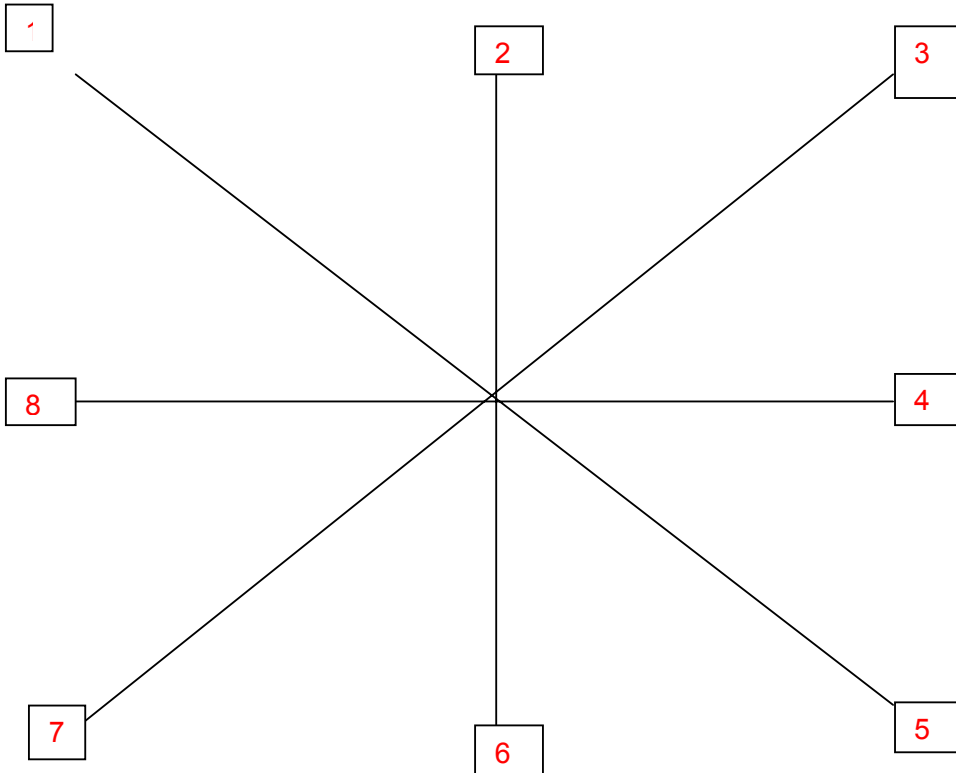
### **NEEDS ANALYSIS**

- EXAMPLES OF GROUP WORK
- MINUTES OF START UP
- NEEDS WORKSHOP

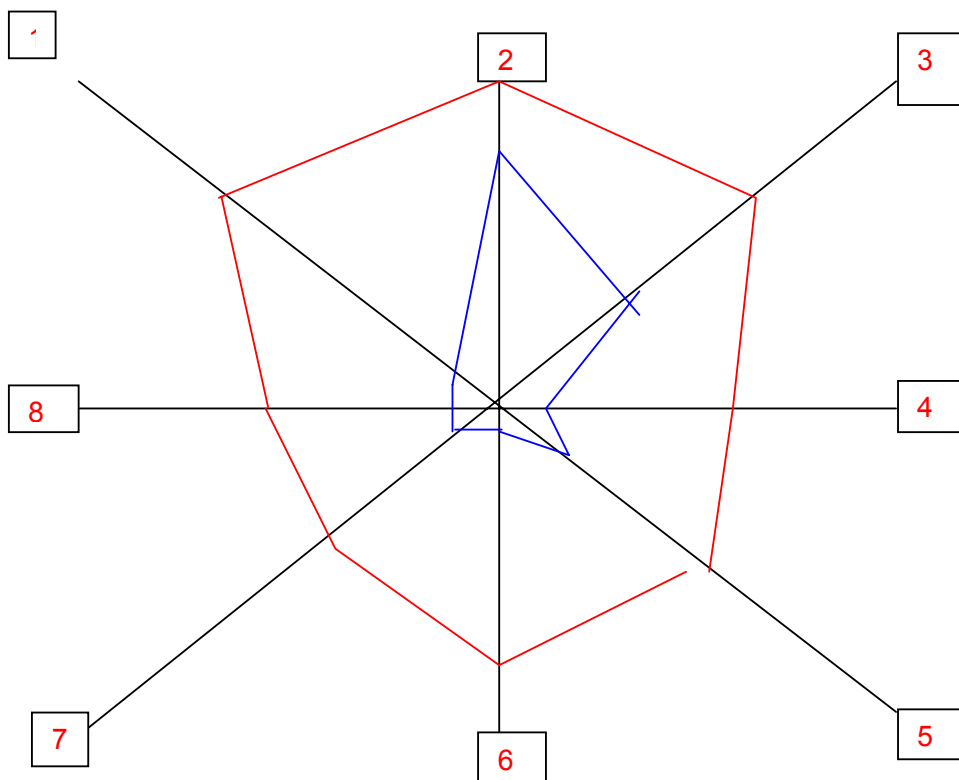
### **DESCRIPTION**



Issue		Now	Vision 5 yrs
1	Access to land	2	7
2	Access to water	Domestic	5
		Agriculture	2
3	Access to funding	1	7
4	Capacity and empowerment of PDIs	0	6
5	Poverty eradication	1	5
6	Sustainable management of water	1	5
7	Equity, gender race	1	7
8	Value of the environment	1	5



	Issue	Now	Vision 5-10yrs
1	Agricultural economic share	0%	5-10%
2	Farming land ownership [emerging farmers]	0-2%	25%
3	Capacity – knowledge of farming [efficiency]	10%	60%
4	Availability of land [state owned that can be made available]	10%	25%
5	Government support [access to funding]	10%	40%
6	Water rights	10%	
7			
8			



Issue		Now	Vision 5 yrs
1	Land Reform [access to land]	2	7
2	Access to water	7	10
3	Access to information	4	7
4	Gender issues	2	6
5	Farm worker rights	3	6
6	Empowerment -capacity	2	7
7	Skills	2	5
8	Access to resources [funds]	3	5

# IWRM South Africa

## Workshop Note on Proceedings

To Participants  
cc DWAF etc  
From Course facilitator  
Workshop Introduction to Developmental Project Cycle Management for IWRM  
Date/Location 10 July 2002 09.00 – 13.30 [Clanwilliam]

### 1.0. Purpose of Workshop

The main purpose of the workshop was to:

- Provide participants with an overview of the objectives and scope of the training programme
- Identify and agree on the appropriate stakeholder participation mix
- Set out participants' expectations
- Identify potential areas for projects
- Agree on dates for training

### 2.0. Overview of objectives and scope

Roger Short provided an overview of the training programme [see Power point attachment] and explained that the training had been developed to address the need to

- Provide the necessary skills to participants/stakeholders in the Olifants Doorn WMA and DWAF RO and HO staff to develop programmes/projects aimed at water and poverty alleviation issues using participatory developmental PCM techniques;
- Develop a common understanding among the key participants/stakeholders on issues concerning the role of water in poverty alleviation and the related issues of, among others, gender and empowerment as embodied in the National Water Act under Equity and Redressing Past Inequities.
- Contribute, through this process, to improved cooperative governance at WMA level

As part of the above skills development, the planned outcomes of the modular training programme are:

- A series of project proposals that address a broad spectrum of issues related to the equitable socio-economic development within Olifants Doorn WMA and the role of water in this process
- The incorporation of relevant projects/actions into the business plans of DWAF and other participating departments and institutions of government

### **3.0. Identify and agree on the appropriate stakeholder participation mix**

The organisations represented are attached {Participants list}

Following a plenary discussion, it was agreed that the following should be invited to attend the training programme:

- Department of Land Affairs
  - Department of Agriculture
  - Department of Social Development
  - Trade Unions [and workers representatives]
  - Possibly Department of Environment and Tourism
  - Local and Provincial Government
- NB [added by Roger Short] a notable omission is the other social partner i.e. employers. These will include commercial farmers' associations and other sectoral interests.

It was agreed to try to limit participation to around a max of 30 participants. Given the action-orientated methodology based on intensive group work this number would be manageable.

#### **3.1. Action**

DWAF RO Belleville will contact the above stakeholders to secure their participation

### **4.0. Set out participants' expectations**

The participants were asked to identify areas/ issues that should be included in the training and their expectations.

Group 1 – Issues to be included:

- Principles of the National Water Act
- Principles of land reform
- Access to subsidies
- Gender/women redressing the imbalances

Group 1 - Expectations

- Empowerment [addressing the past and initiating projects]
- Dialogue between stakeholders
- Plans for developing emerging farmers and farm workers

#### Group 2 – Issues to be included

- Government and national funds, including how to access these
- Opportunities to present projects
- Assessment and evaluation [among peers]

#### Group 2 - Expectations

- Application of theory
- Capacitated to redress imbalances in forums and WUAs
- Real case studies and workable solutions
- Situation analysis and needs assessment
- Real working projects related to poverty
- Socio-economic sustainable projects

#### Group 3 – Issues to be included

- Availability of land and water [access]
- Financing of projects [subsidies]
- Empowerment [information; computer literacy; access to computers]
- Sustainability

#### Group 3 - Expectations

- Information sessions [exchange of views with peers]
- Capacitated
- Development of real projects

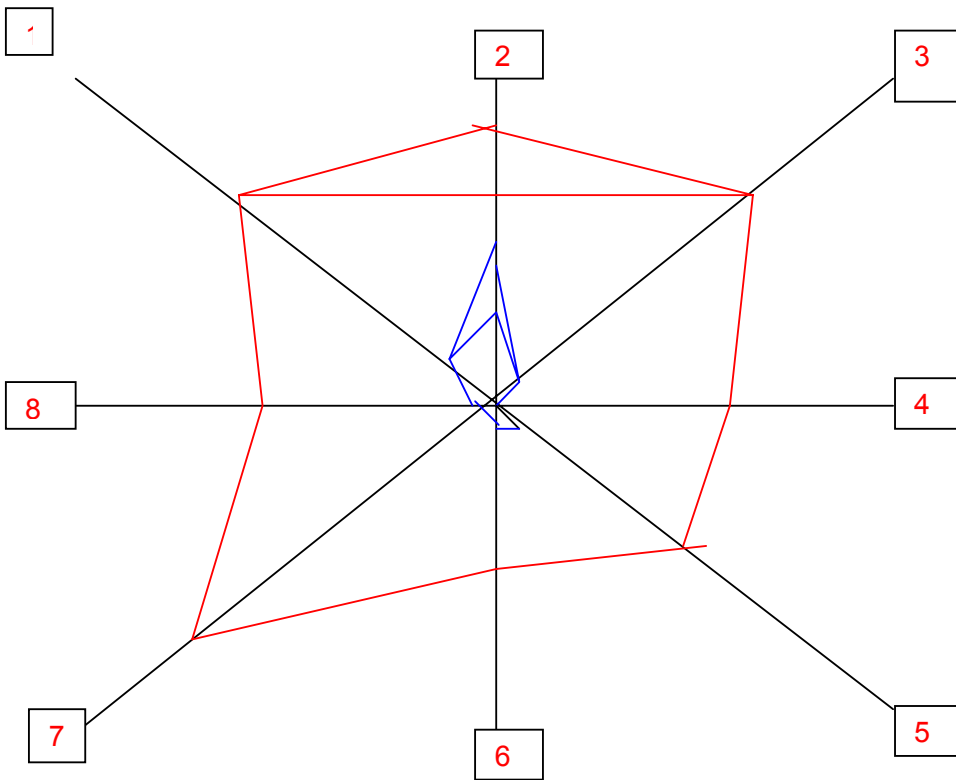
#### 4.1. Action

It was agreed that:

- The issue of financing/subsidies will be incorporated into the training
- DWAF RO would provide some material to develop a local case study
- RS would consult with the project CTA with respect to the computer issue
- The training would incorporate “space” for social activity and team building.
- Training modules will be distributed prior [min 10 days] prior to each session]

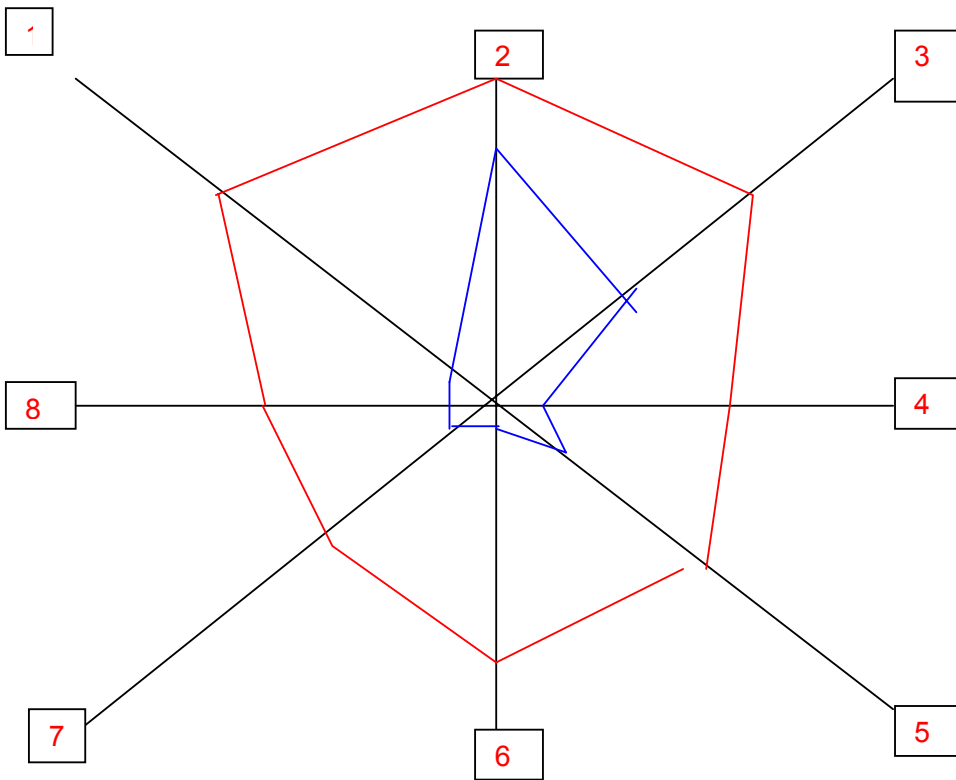
#### 5.0. Identify potential areas for projects

As part of the process of identifying additional information needs for the first modules of the training, the participants were asked to identify potential project areas. This was done by asking them to identify up to a maximum of eight issues and to determine, on a scale from 1-10, what they consider to be the situation today and where they think they should aim at being in 5-10 years time [they decided the time-scale]. The results were as follows:

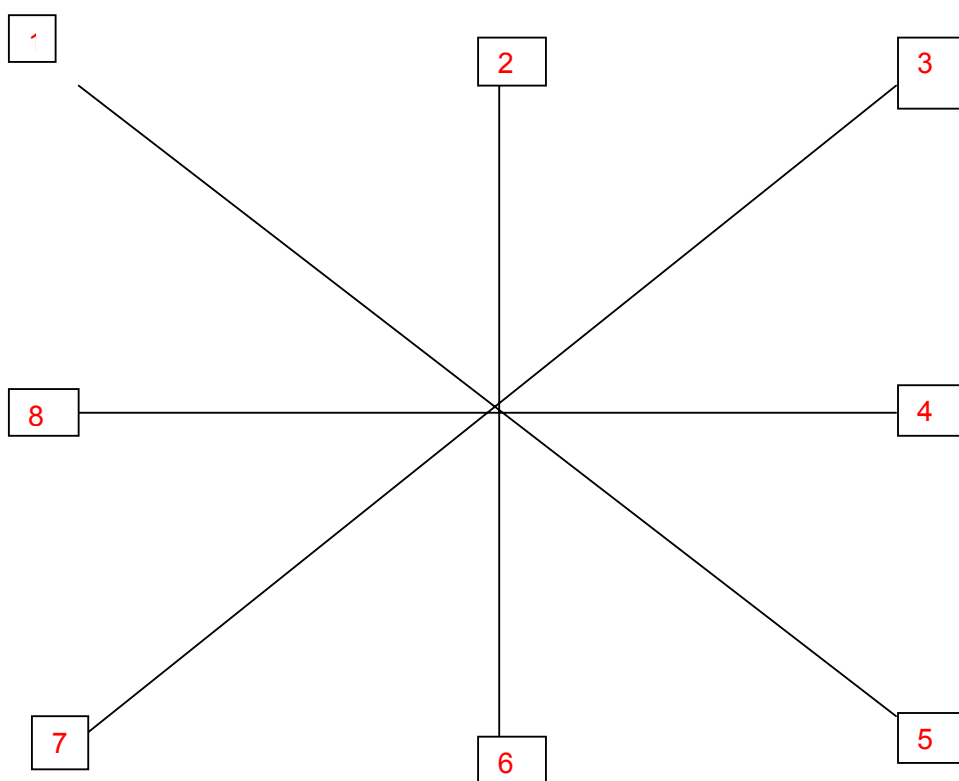


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## 6.0. Agree on dates for training

The following dates were agreed:

Module		Dates
1	Focus on Context	13-14 August 2002
2	Focus on Problems	17-18 September 2002
3	Focus on Objectives	7-8 October 2002
4	Focus on Choice	7-8 November 2002
5	Focus on Action	5-6 December 2002
6	Project Accounting and cost monitoring	16-17 January 2003
7	Developing Terms of Reference	18-19 February 2003
8	Use of Software	To be decided
	Monitoring and coaching [Provide feedback on monitoring of project (if being implemented)]	March – August 2003
	Final workshop – Presentation of projects, papers and case studies	22-23 May 2003 [joint all three project WMAs]

Isaac van Staden is to be the contact person re workshop logistics.

## **NEEDS IDENTIFICATION AND START-UP WORKSHOP**

Before embarking upon this training programme it is advisable to have a two-three hour introductory session. This will include:

- ◆ An introduction of the participants
- ◆ Their expectations
- ◆ Conduct a spider web exercise in order to select project ideas to work on during the course
- ◆ Based on these project ideas, identify other possible stakeholders to engage in the training ideally as participants or to provide inputs.

On completion of the workshop a minute should be prepared and distributed. Also the project identification exercise should be included.

## **Modular Training Programme**

*Participatory Approaches to the Design & Management of Development Projects related to Integrated Water Resources Management (IWRM) in South Africa*

### **Why this type of training?**

The training has been developed to address the need to

- Provide the necessary skills to participants/stakeholders in the three project WMAs and DWAF RO and HO staff to develop programmes/projects aimed at water and poverty alleviation issues using participatory developmental PCM techniques;
- **Develop a common understanding among the key participants/ stakeholders** on issues concerning the role of water in poverty alleviation and the related issues of, among others, gender and empowerment as embodied in the National Water Act under Equity and Redressing Past Inequities.
- Contribute, through this process, to **improved cooperative governance** at WMA level

### **Planned Outcomes**

As part of the above skills development, the planned outcomes of the modular training programme are:

- A series of project proposals that address a broad spectrum of issues related to the equitable socio-economic development within the participants' WMA and the role of water in this process
- The incorporation of relevant projects/actions into the business plans of DWAF and other participating departments and institutions of government

### **Who should participate?**

- Staff of local authorities dealing with water and/or poverty alleviation issues
- Staff of the Provincial Administration dealing with integrated development
- Staff of Government Departments [Agriculture, Environment, Land Reform]
- Representatives of sectoral bodies
- Representatives of workers/trade union organisations
- Members of water forums associated with the establishment of CMAs and WUAs
- NGOs, CBOs

### **Selection of participants**

In order to ensure the maximum impact, it is essential that the composition of the groups include all of these stakeholders

## **Methodology**

The training will be integrated into the project activities related to the IWRM project and as such participants will use actual cases that relate to the developmental role of WUAs and CMAs in working towards poverty eradication. Thus particular emphasis will be placed upon group work, development of action plans and assignments based on participants work related to WUAs and CMAs particularly with emphasis upon community involvement. The programme will be structured around a series of two day workshops followed by on-the-job assignments supported by computer conferencing and/or e-mail coaching and discussion.

## **The Modules**

### Module 1- Focus on Context

On completion of Module 1 participants will be able to conduct context analyses at a community level. This will involve understanding the need for and the appropriate tools to ensure engagement with stakeholders and the traditional and cultural environment against which interventions will have to be designed.

### Module 2 – Focus on Problems

On completion of Module 2 participants will be able to develop a hierarchy of problems within the context of strategic issues related to poverty eradication at rural community level and affirmative actions that CMAs will have to adopt to address these issues.

### Module 3 – Focus on Objectives

On completion of Module 3 participants will be able to develop a hierarchy of objectives within the context of strategic issues related to poverty eradication at rural community level and affirmative actions that CMAs will have to adopt to address these issues

### Module 4 – Focus on Choice

On completion of Module 4 participants will be able to analyse appropriate choices within the context of the hierarchy of objectives prepared under Module 3. Moreover participants will be able to link these choices to the strategic issues related to the role of water in eradicating poverty at rural community level and affirmative actions that CMAs will have to adopt to address these issues within the context of the Integrated Sustainable Rural Development Strategy (ISRDS)

### Module 5 – Focus on Action

On completion of Module 5 participants will be able to transform the PPM developed under Module 4 into a clear set of actions related to a programme and sub-projects

### Module 6 Project Accounting & Reporting Systems

On completing the module, participants will be able to set up project costing, accounting and cost monitoring systems.

### Module 7 Preparing Terms of Reference

On completing the module, participants will be able to prepare terms of reference for submission to the international donor community and local service providers

